

**COUNTY OF SAN DIEGO
PROBATION DEPARTMENT - WORK PROJECTS PROGRAM
ENROLLMENT INFORMATION SHEET**

ENROLLMENT PROCEDURE IN PERSON:

To enroll please report in person to one of the offices listed below. If you fail to enroll **WITHIN 60 DAYS** from your court date (unless otherwise ordered by the Court); your case will be referred back to court as a **failure to enroll**. Failure to enroll may result in a bench warrant being issued. If you have a medical or physical limitation (see below) you must enroll at the main office. To enroll you **MUST** bring the following:

- ⇒ **COURT ORDER ISSUED BY COURT**
- ⇒ **PICTURE I.D.**
- ⇒ **NON-REFUNDABLE ENROLLMENT FEE OF \$59.00 (EXACT AMOUNT)**

CASH (EXACT AMOUNT), MONEY ORDER, VISA AND MASTERCARD ARE ACCEPTED AT ALL LOCATIONS. CONSECUTIVE CASES ARE \$59.00 EACH AND CONCURRENT CASES ARE CHARGED ONE FEE, \$59.00 FOR BOTH. **PERSONAL CHECKS ARE NOT ACCEPTED.**

ENROLLMENT LOCATIONS (MON – FRI)

MAIN OFFICE

5600 OVERLAND AVE. STE. 190
SAN DIEGO, CA 92123
PH# (858)560-3258 HOURS: 8:30-4:30
ADULT AND JUVENILE ENROLLMENTS

EL CAJON OFFICE

250 EAST MAIN ST (8TH FL)
EL CAJON, CA 92020
PH# (619)441-3441 HOURS: 7:30-4:30
ADULT ENROLLMENTS ONLY

SOUTH BAY OFFICE

1095 BAY BLVD
CHULA VISTA, CA 91911
PH# (619)498-2111
HOURS: 7:30-4:30
ADULT ENROLLMENTS ONLY
NO CASH ACCEPTED

HALL OF JUSTICE

330 WEST BROADWAY, ROOM 483
(4TH FL)
SAN DIEGO, CA 92101
PH# (619)515-8212 HOURS: 7:30-4:30
ADULT ENROLLMENTS ONLY

OHIO STREET OFFICE

3977 OHIO STREET
SAN DIEGO, CA 92104
PH# (619)574-5599 HOURS: 7:30-4:00
ADULT ENROLLMENTS ONLY

VISTA OFFICE

325 SOUTH MELROSE DR. STE 2600
VISTA, CA 92083
PH# (760)806-2333 HOURS: 7:30-4:30
ADULT ENROLLMENTS ONLY

JUVENILE PROBATION CENTER (JPC)

2901 MEADOWLARK DR.
SAN DIEGO, CA 92123
PH# (858)694-4600 X-00 HOURS: 7:30-4:30
JUVENILE ENROLLMENTS ONLY

ENROLLMENT PROCEDURE ONLINE: <https://pswp.sdcountry.ca.gov>

Effective September 8, 2014, if you are in good health; you can now enroll online. Please allow 2 business days after your court hearing for your court case to be available for online enrollment. The enrollment fee is \$59.00 plus a small convenience fee. Payments accepted: VISA, MASTERCARD and DEBIT Cards.

MEDICAL/ PHYSICAL LIMITATIONS

In order to ensure the safety and well-being of all public service workers you must be in good health to participate in public service work. Manual labor is a required component of the Work Projects Program. If you state that you have physical or medical limitations, you may be issued a work project medical evaluation form to submit to your doctor for completion. If your medical /physical limitation(s) is minor or not permanent, you can enroll in the program and be assigned to a work crew when your restrictions are lifted. If your doctor states that your limitation can be accommodated on a regular crew you will be assigned and required to comply with your doctor's orders. If your limitations cannot be accommodated on a regular crew you will be required, upon written notice, to appear in court within seven (7) days (pursuant to Cal. Penal Code §1203.3).

OUT OF COUNTY REFERRALS

If you have authorization from the court to perform public service work in another county, please call the main office at (858) 560-3258 for further instructions. **WORK PROJECTS DOES NOT TRANSFER "OUT OF STATE" REFERRALS.**